

October 12, 2009

**DEANS, DIRECTORS, AND DEPARTMENT CHAIRS**  
**ACADEMIC FEDERATION MEMBERS**

**Re: Professional Development Program for Eligible Academic Federation Members**

I am pleased to announce that the Professional Development Program will provide awards for the 2010-2011 academic year. The application instructions and cover sheet are posted on the Vice Provost—Academic Personnel Web site at <http://academicpersonnel.ucdavis.edu/awards.cfm>

**For Unit 18 members:**

<http://academicpersonnel.ucdavis.edu/PDP-NSF-Procedures-2010-2011.pdf>

This competitive program provides funding to enable the pursuit of professional development activities, including travel to professional meetings that will enhance an individual's effectiveness in pedagogical endeavors. There is only one application period in the fall for this award.

**For AF Members other than those in Unit 18:**

<http://academicpersonnel.ucdavis.edu/PDP-AFM-Procedures-2010-2011.pdf>

This competitive program provides funding to enable the pursuit of professional development activities that will enhance an individual's effectiveness and range of capabilities in his/her current position. This award does not include travel to professional meetings. Such travel should be requested from the Academic Federation Research Travel Grants program (see: <http://academicfederation.ucdavis.edu/awards.cfm>). There is a fall and a spring application period for this award. The spring call for application dates is on the application form. A reminder will also be sent in the spring.

Please note that the proposal, the department chair's letter, and any optional supporting letter must be forwarded to the Dean or other appropriate administrative officer no later than **December 11, 2009**. Deans' offices should transmit the applications and supporting material to the Office of the Vice Provost—Academic Personnel by **December 15, 2009**.

Questions concerning the Professional Development Program should be directed to Jo Anne Boorkman, Academic Assistant to the Vice Provost—Academic Personnel (752-4827 or [jaboorkman@ucdavis.edu](mailto:jaboorkman@ucdavis.edu)).

Sincerely,

Barbara A. Horwitz  
Vice Provost—Academic Personnel